



# Wisconsin Master Logger Certification Program

*Certifying skilled stewards of Wisconsin's forests*

Updated: February 12, 2010

## Initial Interview

Applicant ID#: \_\_\_\_\_

Interviewer: \_\_\_\_\_

Interview Date: \_\_\_\_\_

### GENERAL REQUIREMENTS:

A completed application and fee has been received

### COMPANY OPERATIONS:

#### Company Type:

Check One  Sole Proprietor  Partnership  Corporation  LLC

### In-woods Logging Equipment

Type	Number

### Water Quality and Soils

Is there a spill plan?

\_\_\_\_\_

### Safety

Do you have a safety plan?

\_\_\_\_\_

Are periodic audits of safety requirements conducted and documented as part of the safety plan?

\_\_\_\_\_

Are regular safety meetings held and documented?

\_\_\_\_\_

Are all employees trained specifically for the equipment they operate?

\_\_\_\_\_

### Regulatory

Have you had any tickets/fines/notices dealing with your logging operation in the last year?

\_\_\_\_\_

Have you obtained a stream-crossing permit in the last year?

\_\_\_\_\_

Do you comply with the Wisconsin DWD "Nine Point" requirement for independents contractors? (IRS and Workers Comp Requirement)

\_\_\_\_\_

Who files cutting notices for sales you work on?

\_\_\_\_\_



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County cutting notices: \_\_\_\_\_

MFL cutting notices: \_\_\_\_\_

**Did any of your sales in the last 12 months require stream crossing permits?**

*(If so, include them in the list of sales for possible inspection)*

**Continuing Education**

Documentation of attendance and the training sessions held for employees is on file.

Is applicant and are all employees current on SFI training?

Are all subcontractors current on SFI training?

Do you and your employees informed on current forest health issues?

If none, explain: \_\_\_\_\_

**Site specific plan**

Met with landowner and /or agent to develop a written harvest plan and sale agreement? The harvest plan and contract are in writing and all amendments to it are initialed by all parties?

Harvesting company receives applicable portions of the management plan upon which the harvest plan and sales agreement are based?

Responsible party is clearly identified for specific activities, e.g. who pays for culverts, seed, etc.?

Detail regarding operating requirements viz. road, trail, landing placement, stream crossing, property lines, utilization standards are in harvest plan/contract?

Geological structures, boundary markers, unique features or structures, threatened and endangered species as identified in the harvest plan are delineated in the field?

Parts of harvest plan/cutting specifications are reviewed with all employees and subcontractors and a copy with specifics to his/her job is given to all employees and subcontractors?

A sale-closing audit using a post-harvest check sheet is made and documented?

When biomass harvesting is conducted, are employees and/or contractors aware of the Wisconsin Woody Biomass Harvesting Guidelines?

When biomass harvesting is conducted, are the Wisconsin Woody Biomass Harvesting Guidelines addressed in the contact?



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**Business Practices:**

**Do you have insurance policies for: (Confidential)**

- a. Worker Comp \_\_\_\_\_
- b. Liability \_\_\_\_\_
- c. Equipment \_\_\_\_\_

**Employment/Contracting**

a. Do you have employees? How many?  
\_\_\_\_\_

b. Subcontractors? \_\_\_\_\_ In-Woods Trucking  
\_\_\_\_\_ Forester

Do your subcontractors carry workers compensation and liability insurance? (Look at current certificates of insurance)  
\_\_\_\_\_

c. Are you a subcontractor or an employee? \_\_\_\_\_

**Have contracts with landowners, mills, and subcontractors on file?** \_\_\_\_\_ Mills  
\_\_\_\_\_ Employees  
\_\_\_\_\_ Subcontractors  
\_\_\_\_\_ Subcontractors

**Do you have an employee policy (i.e. handbook, etc.)?**  
\_\_\_\_\_

**Has on file various records relating to production costs, machine maintenance, etc.?**  
\_\_\_\_\_

**Maintains a record of production and marketing of products for each sale?**  
\_\_\_\_\_

**Uses modern technology to communicate, e.g. fax, e-mail, mobile phone, copier?**  
\_\_\_\_\_

**GENERAL INFORMATION:**

**What policies, programs, or benefits do you have for employees?**  
\_\_\_\_\_

**What is your involvement with professional or trade associations, etc?**  
\_\_\_\_\_

**What is your annual production of wood?**  
Cords: \_\_\_\_\_ Board Feet: \_\_\_\_\_



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### **DEMOGRAPHIC INFORMATION:**

**1. What do you think is the most frustrating thing about being a logger in Wisconsin?**

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**2. Is there anything in the logging industry that you would like to change? What? Why?**

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**3 Have you diversified to stay viable in the industry? How?**

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**4. Why do you want to become a Certified Master Logger©?**

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**5. Do you think that becoming a Certified Master Logger© will help you meet your business or personal goals?**

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**6. How do you feel about Master Loggers© monitoring their own members for quality control purposes?**

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